

# Village of New Holland Regular Council Proceedings of Meeting February 12, 2018

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**Call Meeting to Order:** Meeting was call to order at 6:30 p.m. by Mayor Clair Betzko.

Meeting recorded on digital voice recorder: Archived on CD#2018-1 ~ Regular Council Meeting Minutes2-12-18.

**Pledge of Allegiance:** Pledge was given by all present.

**Roll Call:** Mayor, Clair Betzko. Council Members present, Danny Kirkpatrick, Vivian Wood, Greg Shaw, Jackie Gullette and Victor Linsten arrived at 7:35 pm and Jimmy Thompson. Police Chief / Village Administrator Jason Lawless, Clerk of Court/Utility Clerk Stephanie Masson and Fiscal Officer Mavis Yourchuck.

**Quorum:** Yes.

**Visitors:** Present at meeting were the following: Sabrina Colburn, Laura Linsten, Cara Carpenter, Judy Futhey, John Futhey, Sue Root, Larry Root and Brian Dillon.

Sabrina Colburn commented on everything that was being done to beautify the Village. She also said that they have boxes at Smitty's and Pettit's for collection of food for the Church pantry.

Laura Linsten gave an update on the Zoning Policies and procedures. The Zoning board is making updates to replace items that were removed.

Bryan Dillon made general comments about the Village. He made suggestions on the Police patrol and other items.

**Utility Billing Clerk:** Request from Church of Christ for a leak adjustment. They had a running toilet. They are requesting an adjustment for water of \$65.72 and sewer of \$98.49 for a total of \$164.21 for the water & sewer. Their average usage is 157 gallons and they used 16553 gallons. Motion was made by Greg Shaw to allow the full adjustment. Motion was seconded by Danny Kirkpatrick. Vote taken, 5 yeas', 0 nays', motion carried.

**Police Department Report:** Police Chief Jason Lawless reporting. Reports taken as of February 12, 2018. Reports taken were as follows: 1 Theft of a firearm, 1 suicidal Threats, 1 Disorderly Conduct, 3 No Ops, 2 Theft, 4 driving under suspension, 1 possession of drugs, 1 possession of drug paraphernalia, 1 information, 2 False allegation of Peace Officer misconduct, 2 complicity, 1 falsification, 1 obstructing official business, 1 telecommunications harassment, 1 domestic dispute and 1 felony warrant arrest. Motion by Vivian Wood to accept the Police's Chiefs report. Motion seconded by Jackie Gullette. Vote taken: 5 yeas', 0 nays'.

**Clerk of Court Reporting:** Stephanie Masson ~ There has been a total of \$1,170.00.00 collected in fines in January. Outstanding Payment plan arrangements is at \$3,085.00. Paid to the State \$351.00, paid to Circleville Municipal Court \$12.00 and \$819.00 paid to the Village General Fund.

Total New Tickets in January 2018 were 16 new charges and 14 new tickets. Since the inception of the Police Department in February 2017, the total income was \$50,923.00.

**Village Administrator:** Jason Lawless reporting. See report dated December 11, 2017.

1. Update on the Spiral Lift project. Working with Kris Ruggles.
2. Snow plowing and salting.
3. Working with Strand and Stantec on Grants.
4. Return pit pump at the WWTP needs repaired.
5. Installed a new winch at the sewer plant.
6. Baseball sign ups.
7. Inspection of ball diamonds and buildings.
8. Located ball diamond material.
9. Two meetings with baseball association heads.

Motion made by Greg Shaw to accept the Village Administrators Report. Motion seconded by Vivian Wood. Vote taken 5 yeas', 0 nays', 0 abstain, motion carried.

### Minutes of Previous Meeting(s)

Are there any corrections or additions to the Special Meeting of Council held on January 4, 2018 and the Regular Council meeting minutes held on January 8, 2018 minutes. Motion was made by Vivian Wood to approve the January 4, 2018 Special Meeting and the January 8, 2018 Regular Council meetings. Motion was seconded by Jimmy Thompson. Vote taken; 5 yeas', 0 nays', 0 abstain, motion carried.

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## Fiscal Officer's Report:

1. Fiscal Year End 2017 has been completed and filed with the Auditor of State.
2. Finance Committee has reviewed the 2018 Budget and made updates. Finance Committee is recommending Council except the updated 2018 Budget. Motion made by Vivian Wood to accept the updated 2018 Budget. Motion was seconded by Jimmy Thompson. Vote taken: 5 yeas', 0 yeas', motion carried.

## Legislation:

### **ORDINANCE 2018-02 TO MAKE PERMANENT APPROPRIATIONS FOR CURRENT YEAR EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF NEW HOLLAND, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018 AND DECLARING THIS AN EMERGENCY**

Table Discussion:

Motion was made by Vivian Wood to suspend the readings of Ordinance 2018-02. Motion was seconded by Danny Kirkpatrick. Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

Motion by Vivian Wood to approve Ordinance 2018-02. Motion seconded by Victor Linsten. Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

### **ORDINANCE 2018-03 CONSENTING TO THE APPOINTMENT OF JASON LAWLESS AS THE FULL TIME VILLAGE ADMINISTRATOR FOR THE VILLAGE OF NEW HOLLAND, AND SETTING THE WAGE AND DECLARING IT TO BE AN EMERGENCY**

Table Discussion:

Motion was made by Vivian Wood to suspend the readings of Ordinance 2018-3. Motion was seconded by Victor Linsten. Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

Motion by Vivian Wood to approve Ordinance 2018-03. Motion seconded Jimmy Thompson. Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

### **ORDINANCE 2018-04 WAVING THE RESIDENT REQUIREMENT FOR THE CHIEF OF POLICE, FOR THE VILLAGE OF NEW HOLLAND, PICKAWAY COUNTY, OHIO, AND DECLARING IT TO BE AN EMERGENCY**

Table Discussion: The Mayor explained that to his knowledge there was no one within the Village that had the requirements to be the Police Chief

Motion was made by Victor Linsten to suspend the readings of Ordinance 2018-4. Motion was seconded by Jimmy Thompson. Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

Motion by Victor Linsten to approve Ordinance 2018-04. Motion seconded Vivian Wood. Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

### **ORDINANCE 2018-05 AMENDING ORDINANCE 2012-05, 2012-06 AND 2012-07 PROVIDING FOR THE POSITION OF PUBLIC UTILITY OPERATOR FOR WATER, SEWER AND STREETS IN THE VILLAGE OF NEW HOLLAND AND DECLARING THIS TO BE AN EMERGENCY**

Table Discussion:

Motion was made by Vivian Wood to suspend the readings of Ordinance 2018-5. Motion was seconded by Danny Kirkpatrick. Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

Motion by Danny Kirkpatrick to approve Ordinance 2018-05. Motion seconded Vivian Wood. Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

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**RESOLUTION 2018-R01 AUTHORIZING THE FISCAL OFFICER TO ESTABLISH NEW FUNDS, FOR CAPITAL IMPROVEMENT FUNDS 4903 FOR THE OWDA LOAN, 4904 FOR THE RPIG (GRANT) AND 4905 OWDA WWTP LOAN AND DECLARING THIS TO BE AN EMERGENCY.**

Table Discussion:

Motion was made by Vivian Wood to suspend the readings of Resolution 2018-R01. Motion was seconded by Jimmy Thompson.  
Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

Motion by Victor Linsten to approve Resolution 2018-R01. Motion seconded Danny Kirkpatrick.  
Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

**RESOLUTION 2018-R02 AUTHORIZING THE UTILITY BILLING CLERK TO ESTABLISH PETTY CASH FOR WATER AND SEWER BILL COLLECTION AND DECLARING THIS TO BE AN EMERGENCY.**

Table Discussion: Stephanic explained why the need for the petty cash and how it would be controlled.

Motion was made by Victor Linsten to suspend the readings of Resolution 2018-R02. Motion was seconded by Greg Shaw.  
Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

Motion by Vivian Wood to approve Resolution 2018-R02. Motion seconded Danny Kirkpatrick.  
Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

**RESOLUTION 2018-R03 AUTHORIZING THE MAYOR, FISCAL OFFICER, VILLAGE ADMINSTRATOR, AND POLICE CHIEF TO PREPARE AND SUBMIT APPLICATIONS TO PARTICIPATE IN ANY GRANTS AVAILABLE FOR GENERAL FUND, PARK FUND, COMMUNITY CENTER, POLICE DEPARTMENT, STREET DEPARTMENT, WATER DEPARTMENT AND SEWER DEPARTMENT FOR THE VILLAGE OF NEW HOLLAND AND TO EXECUTE CONTRACTS AS REQUIRED AND DECLARING IT TO BE AN EMERGENCY.**

Table Discussion:

Motion was made by Vivian Wood to suspend the readings of Resolution 2018-R03. Motion was seconded by Jackie Gullette.  
Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

Motion by Victor Linsten to approve Resolution 2018-R03. Motion seconded Jimmy Thompson.  
Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

**RESOLUTION 2018-R04 AUTHORIZING THE FISCAL OFFICER TO EXPEND UP TO \$3,000 DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018 FOR INTERNET, WEB SITE DEVELOPMENT, COMPUTER EQUIPMENT AND SOFTWARE AND DRAW THE FUNDS FROM THE GENERAL OPERATING FUND 1000, WATER DEPARTMENT FUND 5101 AND SEWER DEPARTMENT ACCORDING TO WERE THE CHARGES INCURRED, TO BRING US INTO THE TWENTY FIRST CENTURY FOR THE BENEFIT THE VILLAGE OF NEW HOLLAND, PICKAWAY COUNTY, OHIO, AND DECLARING THIS TO BE AN EMERGENCY**

Table Discussion:

Motion was made by Vivian Wood to suspend the readings of Resolution 2018-R04. Motion was seconded by Danny Kirkpatrick.  
Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

Motion by Greg Shaw to approve Resolution 2018-R04. Motion seconded Vivian Wood.  
Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

**RESOLUTION 2018-R05 AUTHORIZING THE FISCAL OFFICER TO RELEASE FUNDS OF TWELVE HUNDRED FIFTY EIGHT DOLLARS AND TWELVE CENTS (\$1,258.12) BEING HELD IN FOR THE NEW HOLLAND BALL ASSOCIATION TO THE NEWLY ESTABLISHED NEW HOLLAND BALL ASSOCIATION AND DECLARING THIS TO BE AN EMERGENCY.**

Table Discussion:

Motion was made by Jimmy Thompson to suspend the readings of Resolution 2018-R05. Motion was seconded by Jackie Gullette.  
Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

Motion by Vivian Wood to approve Resolution 2018-R05. Motion seconded Danny Kirkpatrick.  
Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.



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## **RESOLUTION 2018-R06 AUTHORIZING THE FISCAL OFFICER TO ENTER INTO AN APPLICATION FOR A DOLLAR GENERAL CREDIT ACCOUNT AND DECLARING THIS TO BE AN EMERGENCY.**

Table Discussion:

Motion was made by Greg Shaw to suspend the readings of Resolution 2018-R06. Motion was seconded by Vivian Wood.

Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

Motion by Greg Shaw to approve Resolution 2018-R06. Motion seconded Jimmy Thompson.

Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

## **A RESOLUTION 2018-R07 AUTHORIZING THE FISCAL OFFICER TO ENTER INTO AN AGREEMENT WITH APPROVAL PAYMENT SOLUTIONS, INC., TO ALLOW THE VILLAGE TO BE ABLE TO ACCEPT PAYMENTS FOR UTILITIES AND MAYOR'S COURT BY CREDIT CARD AND DECLARING THIS TO BE AN EMERGENCY.**

Table Discussion:

Motion was made by Greg Shaw to suspend the readings of Resolution 2018-R07. Motion was seconded by Danny Kirkpatrick.

Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

Motion by Victor Linsten to approve Resolution 2018-R076. Motion seconded Vivian Wood.

Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

### **Mayors Report:**

1. The Beavers are back. We have been advised by the ODNR that we can remove. We will contact someone that can do this.

**Old Business:** Permission to seek a Nuisance Permit for Property at 146 E. Front Street, from the ODNR> Susan Kahler would like a letter granting permission from the Village of New Holland and approved by Council so they can go to the ODNR for the permit.

Motion was made by Victor Linsten to table the measure again as it was brought to lite that they have a feeder for the deer. Vivian Wood seconded the motion. Vote taken: 5 yeas', 0 nays', motion carried. Greg Shaw was absent from the table and didn't vote.

Jason Lawless Village Administrator questioned Council again for approval to purchase a UTV for the Village. The UTV would work better than a truck as they can get into places were the truck can't go, Like down around mud run for sewer repairs, etc.. Motion was made by Danny Kirkpatrick to purchase the UTV and seconded by Greg Shaw. Vote taken: 5 yeas', 1 nay from Vivian Wood. Motion carried.

**New Business:** None presented.

**Treasurer's Report:** Mavis presented the Bank reconciliations for the months ending November 30, 2017, December 31, 2017 and January 31, 2018 for approval. Presented were the Financial Report through February 12, 2018, Purchase Orders for through February 12, 2018 and Payment report through from January 9 to February 12, 2018. All were passed for review and approval. Motion was made by Vivian Wood to accept the Bills from January 9, 2017 through February 12, 2018, Purchase Orders through February 12, 2018 Bank reconciliations and Financial reports. Motion was seconded by Jimmy Thompson. Vote taken; 6 yeas', 0 nays', 0 abstain, motion carried.

### **Committee Reports:**

**Finance/Audit Committee:** Mavis Yourchuck chair. Will start working on 2019 Budget in a month or so. Jimmy Thompson and Vivian Wood will attend Finance meetings.

**Cemetery:** Jackie Merritt chair. The toilet at the office needs repaired, they need a new vacuum. They have raised the Weekend burial rate to \$550. This was done due to an increase to the cost of digging the grave. Next meeting is Feb.13, 2018.

**Fire Dept.:** Danny Kirkpatrick reporting: Elected new officers and paid bills. Next meeting will Feb.13, 2017 at 6:00 pm.

**Public Records/Record Retention:** Mavis chair, reporting on record requests.

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**Park & Community Center:** Vivian requested supplies.

**Street Lighting / Recycle Bins:** Vic Linsten chair: no report.

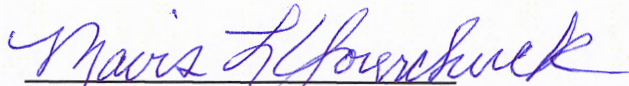
**Zoning/ Planning:** Jess Wood chair, Meeting will be scheduled for January.

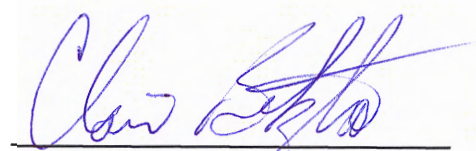
**Conclusion:** Next Regular Scheduled Meeting(s): Regular Scheduled Meeting is on **February 12, 2018 @ 6:30 p.m.**

**Adjourn Council Meeting:** Motion was made by Danny Kirkpatrick to adjourn at 8:55 pm and seconded by Vivian Wood. Vote taken, 4 yeas, 0 nays, 0 abstain, motion carried. Meeting adjourned at 8:55 p.m.

Date Approved by Council

3/12/18

  
Mavis Yourchuck, Fiscal Officer

  
Mayor Clair Betzko