

# Village of New Holland Regular Council Proceedings of Meeting March 11, 2019

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**Call Meeting to Order:** Meeting was call to order at 6:30 p.m. by Mayor Clair Betzko.

**Pledge of Allegiance:** Pledge was given by all present.

**Roll Call:** Mayor, Clair Betzko. Council Members present, Danny Kirkpatrick, Greg Shaw, Vivian Wood, Jackie Gullette, Amy Hupp and Jimmy Thompson. Village Administrator & Police Chief Cristopher Mosley and Fiscal Officer Mavis Yourchuck. Clerk of Court/Utility Clerk Stephanie Mason not present for meeting.

**Quorum:** Yes.

**Visitors:** Present at meeting were the following: John & Judy Futhey, Karen Francis and Teresa Bayer.

**Utility Billing Clerk:** Water leak adjustment for Jane Ann Garrison. Had problem with leak under house. Request adjustment of \$447.98. Motion was made by Greg Shaw to approve the adjustment for \$447.98. Motion seconded by Danny Kirkpatrick. Vote taken, 6 years.

**Police Department Report:** Police Chief/ Mayor's Court Clerk reporting.

Report given for February 2019. Outstanding payments arrangements 30+ days overdue, \$6,970.00, Total collected for February \$7,330.00 of which \$1,959.00 was paid to the State, \$147.00 was paid to Circleville Municipal Court and \$4,684.00 was paid to the Village. There were 53 new traffic and 0 Criminal new tickets in February. There were 1 car impounded with one being picked up and the other car we have taken possession of and its pending sale.

Chris explained that during February there were 12 complaint calls for just service.

Motion by Greg Shaw to accept the reports from the Clerk and Police Chief. Motion seconded by Vivian Wood. Vote taken, 6 yeas', 0 nays' and 0 abstain, motion carried.

**Village Administrator:** Report given by Village Administrator Chris Mosley for February 2019.

1. Performed EPA required testing at WWTP and Water plant.
2. The VFD control box was completely installed and working properly. We returned the rented pump to Allied.
3. The repair to the effluent line to Paint Creek located 100 yards south of the sewer plant has been completed.
4. The electrical wiring in the Street Barn is now in compliance with the insurance adjuster, along with the fuse panel.
5. Everything on the list from the insurance adjuster has been fixed except the playground equipment at the Community Center and it will be taken care of as soon as the weather breaks.
6. The Sewer Plant and the Street Barn were organized and cleaned.
7. The Villages vehicles were all serviced and cleaned.
8. The potholes on Main Street were filled in with chip gravel in the hope to help road conditions until we can get hot patching.

Motion made by Danny Kirkpatrick to accept the Village Administrators Report. Motion seconded by Greg Shaw. Vote taken 6 yeas', 0 nays', 0 abstain, motion carried.

## **Minutes of Previous Meeting(s)**

Any corrections or additions to the Regular Council Meeting held February 1, 2019? Motion was made by Greg Shaw to approve the February 11, 2019 Regular Council meeting. Motion was seconded by Jimmy Thompson. Vote taken; 6 yeas', 0 nays', motion carried.

## **Mayors Report:**

1. Nothing to report.

## **Fiscal Officer's Report:**

1. Public Records: Drafts are considered a Public record until it's replaced with the final copy.
2. Credit Card Policy ~ Must define what type of purchases can be made with the credit card. Must list in the procedure for credit card issuance, credit card reissuance and the process for reporting lost or stolen cards. We must also set maximum credit limit or limits on the cards. The Fiscal Officer or designee shall annually file a report with the Board or authority detailing all rewards received based on the use of the credit card account. A public employee found knowingly misusing a credit card account violates section 2913.21 of the ORC, a misdemeanor of the first degree.
3. Fiduciary Funds ~ All must be run through the UAN system. The Mayor's Court funds are Fiduciary and must be input into the UAN software using a 9901-fund number.

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4. Credit Card usage: Working on the change to N Court. There is no charge to the Village. The customer will have to pay for the transaction at 2.95% when they make the payment. They will pay online, and it will be linked to our web site once it is updated. We will get a terminal to use here and when it is used here there will be no charge for the payment. It will be deposited into the Mayors Court bank account for traffic fines and into the Village bank account for water & sewer bill payments. Need a motion to approve by changing our Credit Card Service to N Court by entering into a service agreement. Motion to approve the report was made by Danny Kirkpatrick. Motion was seconded by Vivian Wood. Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

## **Legislation:**

### **ORDINANCE 2019-02 AMENDING ORDINANCE 2019-01 THE PERMANENT APPROPRIATIONS FOR CURRENT YEAR EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF NEW HOLLAND, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019**

#### Table Discussion:

Motion to approve the first reading of Ordinance 2019-02 was made by Vivian Wood. Motion was seconded by Amy Hupp. Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

### **RESOLUTION 2019-R11 AUTHORIZING THE FISCAL OFFICER TO ESTABLISH AN AGENCY FUND, 9901 FOR THE MAYOR'S COURT, AND FUND 2601 FOR CDBG AND DECLARING AN EMERGENCY.**

#### Table Discussion:

Motion to suspend the readings of Resolution 2019-R11 was made by Vivian Wood. Motion was seconded by Jimmy Thompson. Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

Motion to approve Resolution 2019-R11 was made by Vivian Wood. Motion was seconded by Jackie Gullette.

Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

**Old Business:** Nothing brought to the table.

**New Business:** Amy Hupp discussed that PICA has money from DP&L to help with home improvements, etc. There are Income guidelines. Contact PICA for information.

**Treasurer's Report:** Mavis presented the Financial Report as of February 28, 2019. Bank reconciliation for the month ending February 28, 2019, for approval. Payment report from February 12, 2018 to March 11, 2019. All were passed for review and approval. Motion was made by Danny Kirkpatrick to accept the Bills from February 12, 2018 to March 11, 2019, Bank reconciliation for February 2019 and Financial Report for the as of March 11, 2019. Motion seconded by Jimmy Thompson. Vote taken: 6 yeas', 0 nays', 0 abstain, motion carried.

## **Committee Reports:**

**Finance/Audit Committee:** Mavis Yourchuck chair. Will need to start working on the 2020 Budget. Must be submitted to the Pickaway County Auditor by the middle of July.

**Cemetery:** Jackie Merritt chair. Next meeting will be held on March 12, 2019. Still Looking for a At Large Member. Received a \$15,000.00 donation from the same people who repaired the Mausoleum. One of the Drake twins. Have raised the price of the grave plots.

**Fire Dept.:** Danny Kirkpatrick: Next meeting will be held on March 2019. Everything is looking good.

**Public Records/Record Retention:** Mavis chair ~ No Request.

**Park & Community Center:** No report

**Street Lighting / Recycle Bins:** Amy Hupp assigned. One delayed light on North Main St.

**Zoning/ Planning:** We have openings for two or more people to be on the Committee. Working on getting new members.

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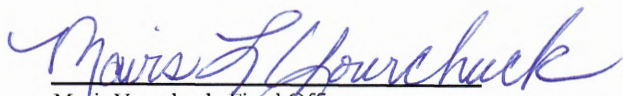
**Conclusion:** Next Regular Scheduled Meeting(s): Regular Scheduled Meeting is on April 8 @ 6:30 pm


**Adjourn Council Meeting:** Motion was made by Jackie Gullette to adjourn at 7:20 pm and seconded by Danny Kirkpatrick.

Vote taken, 6 yeas, 0 nays, 0 abstain, motion carried. Meeting adjourned at 7:20 p.m.

Date Approved by Council

April 8, 2019

  
Mavis Yourchuck, Fiscal Officer

  
Mayor Clair Betzko